

Site Supervisor Role

As a Site Supervisor, reporting into the Contracts Manager, you will be at the heart of a team of experts who are all dedicated to growing and sharing their expertise and working on projects to transform the way drainage surveys and rehabilitation works are undertaken.

As the Site Supervisor you will help plan, and co-ordinate works and be the main contact point for the client. You will take responsibility for the safety, quality, and environmental elements of our work sites. Therefore, you will need to work as part of a team and express excellent communication skills.

Location

This is site-based role covering multiple locations around the UK, with key contracts within the Midlands (Area 7 & Area 9) and South West (Area 1 & 2).

You will be expected to work away from home for periods of time. Accommodation, night shift allowances and subsistence payments will be provided.

Responsibilities, but not limited to;

- Attend Pre-Start Meetings, where necessary, and implement any actions arising.
- Assist in co-ordination of site works with other parties, i.e., Highway Authority, TM companies, Utilities, etc.
- Effective planning, programming & delivery of program of works
- Monitor and maintain the site program and report any deviations to the CM daily
- Liaise with Traffic Management (TM) providers to ensure that the TM is installed in the correct locations with work accesses and exits are located correctly
- Allocate survey teams specific work areas as required
- Produce detailed shift reports detailing site activities, resource levels, work locations etc
- Undertake safety site inspections and submit associated paperwork to CM
- Effectively manage site teams to ensure that they are working safely and to approved RAMS
- Production of point of work risk assessments where required
- Work collaboratively ensuring that Health, Safety & Environmental aspects of the contract meet best practice requirements
- Checking of the training, qualifications and competence requirements are in place from sub-contract employees
- Collaborate with all supply-chain to improve Health and Safety Standards & Best practice
- Ensure all supply-chain RAMS are reviewed and signed off prior to any working instruction
- Ensure all group & contract Health & Safety briefings are delivered to teams, signed off and loaded to SharePoint
- Promote Near miss reporting

This job description is not exhaustive list and can be amended as and when required to meet the needs of the business.

Skills & Experience

- Professional attitude and ability to operate without supervision
- Ability to work as part of a team
- Capable of teaching and developing operatives
- Experience in a similar role in the Highways / Civil industry
- Good understanding of reading design plans / drawings.
- Excellent understanding of Health & Safety legislations
- Must have good IT skills (Email, Word, Excel etc)

Qualifications & Accreditations

- SSSTS Qualified (Mandatory requirement)
- Min 5 years' experience in surveying highways drainage systems
- Full & clean UK driving license
- First Aid training

Benefits, in return you will receive:

- 20 days annual leave plus 8 days' bank holiday
- Pension scheme
- Company vehicle
- Personal development and training programmes
- Opportunity to work on long-term Tier 1 contracts
- Be part of a rapidly developing and dynamic organisation with career progression opportunities.

To apply

To apply for this position, send your CV to info@crown-plus.co.uk

View all our vacancies at www.crown.plus.co.uk/contact-us

Back to [Crown Plus Website](#)